

Board File: JECBA

ADMISSION OF FOREIGN STUDENTS

Immigrant Students

Students who have immigrated to the District from a foreign country, and are under the sponsorship of their parents or guardians living in the District, will be admitted to schools under the same provisions and terms as any other citizen of the District. In each instance, the student will be required to complete the Immigration and Naturalization Service form I-20A-B and/or meet guardianship requirements.

Non-Immigrant Students and Foreign Exchange Students

The Board understands and appreciates the cultural and language contribution to education made possible by the interaction of our own students with those from other countries. It is the Board's intent to provide an opportunity for the foreign exchange student to participate in general aspects of high school life and programs. This does not include participation in those programs designed for special student populations such as ESL, Special Education, Comprehensive Competencies, Post-Secondary Enrollment Option Programs, etc.

Non-immigrant students must meet certain requirements for admission to a District school, which include:

1. All District requirements which must be met by a regular student must also be met by the foreign exchange student. Such requirements include but are not limited to those requirements relating to age, attendance, academic performances, and discipline.
2. The foreign exchange student must submit written notification of intent to enroll at least 15 calendar days prior to the beginning of the semester in which the student wishes to enroll. Approval to enroll will be made on a space-available basis. Schools that are closed to open enrollment may also be closed to foreign exchange students. The following documents must be submitted to the host school, in English, prior to final enrollment approval:
 - a. An official transcript from the student's home school
 - b. Evidence of proper immunization
 - c. Evidence of health and accident insurance covering the duration of the student's visa
 - d. Notarized temporary custody agreement with the host family
 - e. A valid student visa
3. The foreign exchange student shall not have graduated from high school nor be more than 19 years of age at the time of enrollment.

4. The foreign exchange student must be sponsored by a responsible adult living in the District. It is recommended that the host family have a student attending the requested school.
5. It is suggested that the foreign exchange student be sponsored by an exchange program accredited through the Council of Standards for International Educational Travel (CSIET) and listed in the CSIET publication, Advisory List of International Educational Travel and Exchange Programs.
6. The foreign exchange student may attend a school within the District for a period not to exceed one year. Students will be accepted only at the beginning of a semester and for a minimum of one semester of attendance unless specifically approved by the building principal. Requests for fall semester will be taken beginning February 1 of the previous school year. Requests for spring semester will be taken beginning September 1 of the same school year.
7. The foreign exchange student must demonstrate sufficient knowledge of the English language to enable effective communication and to use all necessary instructional materials.
8. The foreign exchange student will be responsible for all fees normally charged a regular student.
9. The foreign exchange student may participate in the high school graduation ceremony and receive a certificate of attendance if the student has successfully completed all enrolled courses.
10. The principal has discretion to limit the number of foreign exchange students admitted to a school based on available resources at the school.
11. Lack of compliance with any of these requirements will result in the denial of admission to a District school.

Non-Immigrant Visitors

Foreign students visiting on a short-term basis in the District may attend school as a visitor for a limited time, normally no longer than two weeks. No class credit will be granted for such visits.

Adopted: November 27, 1979

Revised: November 20, 1990

Revised: October 15, 2002

Revised: September 3, 2013